



# REQUEST FOR PROPOSAL FOR LOGISTICS OF WOOD PRODUCT TESTING WORK FROM UGANDA & TANZANIA TO SOUTH AFRICA (THE UNIVERSITY OF STELLENBOSCH) - RFP/GA /LOGISTICS-WOOD PRODUCT/AUGUST- 2024 -001

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## 1. ABOUT GATSBY AFRICA

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Gatsby Africa (GA) is a private foundation set up by Lord David Sainsbury, with a long history of engaging in East Africa across government, business, and society. We are committed to helping build stronger and more inclusive economies in East Africa through the transformation of sectors that have the potential for inclusive, resilient, and competitive growth over the long-term. We currently work in diverse high-potential sectors: Agricultural Inputs, Aquaculture, Commercial Forestry, Livestock, Textiles and Apparel, Water and Tea. We believe that, if successfully transformed, these sectors are capable of inspiring a step change in the region's growth, generating hundreds of thousands of jobs and additional incomes.

Our approach is founded on global insights, as well as experience from 30+ years of working in East Africa. We have an empowering mandate from David Sainsbury to think long-term, take calculated risks, innovate, reflect, and learn, so that we can continuously adapt and improve our work to achieve our ambitious goals. Central to this mandate is the recognition that GA cannot address sector transformation alone - we partner with governments and sector stakeholders, working together to facilitate the transformation of key sectors. As we build our understanding of what works, we are refining our approach and sharing our first-hand experience with others to help catalyse broader change.

## 2. PURPOSE OF THE ASSIGNMENT:

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The purpose of the assignment is to transport Pine and Eucalyptus timber sourced from East Africa (Uganda and Tanzania) to The University of Stellenbosch in South Africa.

## 3. SCOPE OF THE WORK

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The scope of work involves collaboratively working with 4 suppliers of wood (2 in Uganda and 2 in Tanzania) to collect 2,470 pieces of timber (possibility of extras) at given location, to be transported to The University of Stellenbosch in South Africa.

The pieces will be separately bundled and strapped by color code.

Below are the total pieces of timber to be collected in respective countries:

Country	Cross sections	no. of planks per cross section	Total m3
Tanzania	25*100*3000	465	27.9
	38*150*3600	925	
	50*150*3600	200	
	<b>Total Planks Tanzania</b>	<b>1590</b>	
Uganda	25*100*3000	200	16.7
	38*150*3600	480	
	50*150*3600	200	
	<b>Total Planks Uganda</b>	<b>880</b>	
<b>Total Planks</b>		<b>2470</b>	<b>44.6</b>

#### 4. KEY DELIVERABLES

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Key deliverables include:

- Coordinate with the following suppliers for the transport of wood from East Africa (Uganda and Tanzania) to the University of Stellenbosch
  - New Forest Company- Uganda
  - Busoga Forestry Company- Uganda
  - New Forest Company- Tanzania
  - Green Resources Limited - Tanzania
- Transport of pieces of wood from Tanzania and from Uganda (total of 2,470 and extras) to the University of Stellenbosch in South Africa.
- To avoid any water or other physical damage to the wood while from Uganda and Tanzania to the University of Stellenbosch.

#### 5. SKILLS AND EXPERIENCE REQUIRED

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Well experienced logistics service with mapped-out routes to Cape town- South Africa. Experience in logistics in and out bound for Uganda & Tanzania is preferable.

#### 6. MANAGING DELIVERY

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The logistics firm will work with Gatsby Africa Procurement & Logistics team, the Head of Technical Services Commercial Forestry and Senior Analyst Commercial Forestry.

## 7. TIMELINES & SCHEDULE OF ACTIVITIES

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The wood should be picked up from the suppliers at designated drop-off points for the 29<sup>th</sup> of August. It should then arrive at the University of Stellenbosch for the 19<sup>th</sup> of September.

## 8. PROPOSAL DETAILS:

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The following are the minimum qualifications for this RFP. Proposals that do not meet these requirements will not be considered.

- (i) A brief technical proposal detailing your suitability for the assignment.
- (ii) Detailed CVs of the personnel proposed for the assignment.
- (iii) Industry Certifications / Compliance.
- (iv) At least 3 referees to whom similar services have been/are being offered.
- (v) An up-to-date Tax Compliance Certificate / Tax Clearance Certificate
- (vi) An itemized financial proposal detailing the proposed cost of the assignment is enclosed separately.
- (vii) Lead time- estimated timelines for delivery of the timber to the University of Stellenbosch in South Africa should be provided.
- (viii) Proposal should include route maps.

## 9. MANDATORY DOCUMENTS

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The following documents must be submitted as part of the proposal:

- Certificate of Incorporation/Partnership deed/business certificate.
- Valid PIN Certificate
- Certificate of Tax Compliance / Tax Clearance Certificate
- Include any other relevant professional compliance / registration

## 10. PROPOSAL INSTRUCTIONS, ENQUIRIES & SUBMISSION DATES

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- Interested Logistics firm(s) are encouraged to submit their applications attaching CVs of relevant key personnel and a technical proposal that includes methodology, indicative workplan, and a financial proposal for the delivery of the assignment.
- You are required to direct any communication regarding this assignment to [rfq@gatsbyafrica.org.uk](mailto:rfq@gatsbyafrica.org.uk) GA procurement team not later than **August 6<sup>th</sup>, 2024**.
- Responses to questions will be distributed by GA no later than **August 7<sup>th</sup>, 2024**, to all interested parties and all enquiries must strictly be by email.
- The proposals and enclosed documents must be sent to [rfq@gatsbyafrica.org.uk](mailto:rfq@gatsbyafrica.org.uk) and received no later than **August 12<sup>th</sup>, 2024**, at **4.00 PM E.A Time**.
- Kindly ensure that the technical and the financial proposals are sent as separate documents, ensuring all documents are in PDF format, with the pages clearly and sequentially numbered.
- The subject line for the proposal submission should be **RFP/GA/LOGISTICS- WOOD PRODUCTS/AUGUST-2024-001**.

*Failure to comply with the guidelines provided will result in outright disqualification.*

*Gatsby Africa has the exclusive rights to conduct the evaluation process.*